Committee on Accreditation

For Education in Neurodiagnostic Technology ~ CoA-NDT

1449 Hill Street
Whitinsville, MA 01588
office@coa-ndt.org
www.coa-ndt.org

Change in Key Personnel

DIRECTIONS: Complete this form when there is a change in the program director, curriculum coordinator, medical director, or associate medical director.

Change in Personnel for: ☐ NDT Program   ☐ IONM Program
☐ Program Director   ☐ Curriculum Coordinator
☐ Medical Director   ☐ Associate Medical Director
☐ Permanent   ☐ Acting   ☐ Interim

　　　Add-on(s) (check all that apply):   ☐ Evoked Potentials   ☐ Intraoperative Monitoring
　　　☐ Long Term Monitoring ☐ Nerve Conduction Studies   ☐ Polysomnography
　　　☐ Distance Education

Sponsor Information

Name:	
Address:	
City, State, ZIP:	

Name of former program director/curriculum coordinator:	
Name of former medical director/associate medical director	

Information for new Program Director/Curriculum Coordinator/Medical Director/Associate Medical Director:

Name:					
Credentials:					
Address:					
City, State, ZIP					
Email:					
Phone:		Fax:		Cell:	

Start date:

Required supporting documentation for Interim and permanent Program Director appointment: letter of appointment and acceptance signed by the college President and program director; copy of bachelor's degree; copy or verification of professional registration(s)/certification(s) relevant to position of Program Director; CV showing registration(s)/certification(s), and clinical/teaching experience; and the program director's position description. [See Standard III.B)]. When there is an Acting appointment, please submit the letter of appointment and acceptance signed by the President (or designee) and program director.
Required supporting documentation for Medical Director or associate Medical Director: letter of appointment and acceptance, CV showing licenses/board certifications, and related experience. [See Standard III.B].

For questions, contact: Jackie L. Long-Goding, PhD, RRT-NPS, FAARC, Executive Director
office@coa-ndt.org or 978-338-6300.

For CoA-NDT Use Only			
Received on:		Disposition:	
Request for:			
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